

DATE: August 30, 2022

TO: All Permanent or Probationary Health Department **Social Worker IIIs**

FROM: Shannon Morgan, Clinical Services Manager II, Aging and Adult Services

SUBJECT: Internal Transfer (Reassignment) Opportunity

We would like to offer an internal transfer opportunity to any permanent or probationary **Social Worker IIIs** for the following position. Please note that a review of the Civil Service/Departmental personnel file and references may be used to make a final decision:

LOCATION/SHIFT

One **FULL TIME, Elder and Dependent Adult Protection Team (EDAPT) Social Worker III** position

Working hours: Full-time / Monday – Friday, 40 hours per week

Location: 2000 Alameda de las Pulgas, San Mateo, CA 94403

Description:

The Aging and Adult Services Division of San Mateo County Health is seeking an **Elder and Dependent Adult Protection Team (EDAPT) Social Worker III**.

EDAPT is an initiative focused on identifying, addressing and preventing the financial abuse of elder and dependent adult residents of San Mateo County through an integrated, coordinated team approach. EDAPT is a joint initiative of Adult Protective Services and the District Attorney's office, drawing on internal and external resources to facilitate an efficient and effective response to abuse, and training for law enforcement and outreach to the public.

DISTINGUISHING CHARACTERISTICS

The **EDAPT Social Worker III** will work under general supervision and provide highly skilled, intensive, investigational, and preventative casework services to elders and dependent adults at risk of abuse, with a special focus on the prevention financial abuse and providing casework consultation and collaboration within the department and to outside agencies. This is the advanced journey level in the social worker series. Incumbents of positions at this level work with minimal supervision and are expected to have acquired the high degree of diagnostic, assessment, clinical and treatment skills required to perform intensive counseling, social work, case management and preventative services in a variety of complex casework areas.

This person will report to the Adult Protection Services Supervisor of Aging and Adult Services.

The **ideal candidate** will be able to develop and maintain collaborative partnerships with a

variety of organizations; have strong assessment, oral and written communication skills; and have familiarity with Adult Protective Services (APS), law enforcement, Victim Services, and the criminal court system.

Examples Of Duties:

Duties may include, but are not limited to, the following:

- Provide intensive, highly skilled casework and adult protection services with elders, dependent adults, and their relatives.
- Interview elders or dependent adults and evaluate problems presented.
- Complete comprehensive assessments.
- Prepare and implement comprehensive treatment or care plans.
- Participate in Multidisciplinary Team Meetings (MDT's).
- Consult, maintain an effective working relationship and collaborate with other divisions of the department, law enforcement, criminal court system, Victim Services, public and private agencies and community agencies in carrying out treatment plans.
- Prepare social histories with emphasis upon psycho-social factors affecting seniors or dependent adults.
- Provide assessment, investigational, advocacy, therapeutic and/or protective services to elders and dependent adults.
- Interpret programs and consult with individuals and various community groups to provide a better understanding of social aspects of environmental, emotional and physical problems and appropriate methods of alleviating them.
- Interpret the rules, regulations and policies of Adult Protective Services (APS) and the protocols of EDAPT to clients and stakeholders.
- Prepare and maintain casework records, reports, and relevant correspondence.
- Perform related duties as assigned.

QUALIFICATIONS

Licensure/Certification:

- California class C driver license or equivalent.

Education:

Satisfactory completion of 36 semester units of Social Welfare and/or appropriate behavioral science courses.

Experience:

Three years experience performing duties comparable to those of a Social Worker II or higher in San Mateo County. **Substitution:** Possession of a Master's Degree in Social Work from an accredited school of Social Work and two years experience performing duties comparable to those of a Social Worker II or higher in San Mateo County.

Knowledge of:

- Theories of human behavior and their practical applications.
- Psycho-social, medical, and economic interrelationships that result in individual and social abnormalities.

- Philosophy and function of social work systems.
- Appropriate utilization of a variety of social resources.
- Laws, rules and regulations governing the operation of social work agencies, specifically those relating to elder and dependent adult abuse.

Skill/Ability to:

- Formulating, developing and implementing treatment plans.
- Working effectively with persons differing in value systems, ethnicity, cultural backgrounds and psychopathologies.
- Working with a variety of social resources to plan and coordinate services to individual clients.
- Acting as a consultant and trainer to other social service staff.
- Preparing clear and concise reports.

Please note that a review of the Civil Service/Departmental personnel file and references (of which one is a current supervisor) may be used to make a final decision.

If you are interested in this opportunity, e-mail your resume to Shannon Morgan, Clinical Services Manager II, Aging and Adult Services, at smorgan@smcgov.org, **no later than 5:00 PM on September 13, 2022.**

If you are not currently a Social Worker III, in the San Mateo County Health Department and/or you are interested in promotional opportunities, please visit <https://jobs.smcgov.org/> for a list of current job opportunities.